

January 2022

Tēnā koutou katoa

Toi Mai Workforce Development Council is now the SSB (standard setting body) for the following industries: Creative, Technology, Entertainment, Hairdressing and Barbering, Make up Artistry, Skin Care, Journalism, Radio and Television Broadcasting, Gambling, Sport and Recreation. Being a new organisation that was stood up on the 04 October 2021, Toi Mai is now responsible for national external moderation, ensuring that all assessment is at a national level and meets the requirements of our unit standards. We want to ensure that the standard is the same across the country, whether it is assessed in Cape Reinga or the Bluff and that it meets the needs and requirements of our vibrant industries.

Transformation is a key driver for Toi Mai, and as we grow and collaborate, so too will national external moderation change. The external moderation plan for 2022 will be much the same as what you may be used to, but we will work with industry to identify how external moderation could look from 2023 onwards.

Selection:

Moderation will be called in retrospectively, so assessed during 2021, all you need to do is take it off the shelf and send it to us either through the post or electronically. Please note that we will be moderating the 'Assessing Organisation' (this means that if you have had some other organisation assessing for you, then we will be moderating them, even though you may have reported the actual unit standard/s to NZQA). We have initially selected 183 unit standards to be moderated during 2022. Once we have received the Quarter four NZQA report, then more unit standards may be added. Some of the considerations taken when selecting the unit standards were high usage, high risk and new unit standards, and also coverage of all domains.

Process:

- During the first month of each quarter, your organisation will receive an email outlining which unit standards have been selected for your organisation. Your post moderation will be due four weeks later.
- Moderation sample selection will usually range from two to ten unit standards, depending on provider activity. High reporting will mean a larger sample size.
- Please send in three candidate assessment samples for each unit standard. (where possible we would like to see a mix of competent, not yet competent, and borderline assessments).
- Please also send in an assessment schedule (including judgement statements and model answers) for each unit standard.
- Complete the post moderation cover sheet and submit either through the post or email it to us. The post moderation cover sheet can be found here: [Post-assessment-moderation-coversheet-Toi-Mai-2.pdf](#) (toimai.nz)
- Addresses for Moderation submissions: moderation@toimai.nz or PO Box 445, Wellington, 6022.

Toi Mai National External Moderation Plan 2022

Unit Standards to be Moderated:

Please see the list of unit standards to be moderated on page 3.

Kura/School and Provider Moderation:

Moderation from schools and providers will be called in alphabetically, e.g. so if your organisations name starts with A you will be moderated during Quarter 1. Moderation will be called in as follows:

Kura/School & Provider Moderation submission timing:

Jan – Mar Q1	Apr – Jun Q2	Jul – Sep Q3	Oct – Dec Q4
A - G	H - M	N - S	T - Z

Hairdressing, Barbering and Salon Skills Providers will be moderated during quarter 3 and quarter 4. We will be in communication with all relevant Providers in due course.

School moderation forums/cluster group Moderation meetings:

We are looking to host these during the 3rd Quarter. We are still identifying the areas where these could be most useful, and we are building up our Quality Assurance team and our capability in this area. It is certainly an area that we want to offer more. Schools that attend one of these events will then not be required to submit postal moderation. The unit standards that have been identified so far for Moderation cluster meetings are the Events & Entertainment Technology Operations unit standards:

Events and Entertainment Technology Operations:

10353	26689	27700	27704	31140	26688
26686	26690	27701	28005	32380	27699
26687	26691	27702	31138	31139	27703

Transitional Industry Training Organisation (TITO) Moderation:

We are aware that TITO's use a national assessor model for assessment, and that assessments are not stored in one place. TITO's also have high reporting activity, thus we have decided to handle this moderation differently as follows:

TITO Moderation requests and submission timing:

Moderation requests sent out during February 2022	Moderation due by 30 June 2022
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- o Please understand that due to TITO's high reporting and the need for us to ensure that all domains are covered over a five year moderation cycle, we are obligated to request a higher volume of moderation from these organisations.

Get in touch:

The Toi Mai WDC Quality Assurance team are here to support you, we also welcome and encourage feedback on the National External Moderation Plan so please get in touch.

Contact us on: moderation@toimai.nz or phone: 04 909 0316 and PO Box 445. Wellington 6022.



– Toi Mai Quality Assurance –
Ehara taku toa i te toa
takitahi, ēngari te toa takitini
*Success is not the work of one
but the work of many*



Unit Standards to be Moderated:

Please note that more unit standards may be added once the Quarter four (2021) report is available from NZQA.

Unit Standards to be moderated during 2022

424	4597	10313	18758	21644	25671	27616	28413	29771	29781	29791	30634	30811
428	4600	13377	18763	21649	25825	27629	28416	29772	29782	29792	30635	30933
485	4864	13382	20046	21794	26228	28391	28417	29773	29783	29793	30636	30935
505	5946	17468	20143	22264	26499	28392	28419	29774	29784	29794	30637	30936
1626	6571	18138	20668	22768	26554	28393	28428	29775	29785	29795	30638	31388
1660	6585	18734	20673	22769	27299	28396	28436	29776	29786	29796	30639	31535
2792	6896	18739	20685	22770	27610	28401	28438	29777	29787	29810	30640	31677
2797	8567	18741	20688	22771	27611	28404	28516	29778	29788	29813	30655	
4591	10235	18743	20696	22880	27612	28407	29769	29779	29789	30447	30689	
4596	10308	18756	21414	25659	27613	28408	29770	29780	29790	30448	30810	